



Common Terminology

Achievement:	the progress and success of a pupil in their learning and development taking account of their attainment.
Attainment:	the standard of the pupils' work shown by test and examination results and in lessons.
Attendance:	the regular attendance of pupils at school and in lessons, taking into account the school's efforts to encourage good attendance.
Behaviour:	how well pupils behave in lessons, with emphasis on their attitude to learning; pupils' punctuality to lessons and their conduct around the school.
Capacity to improve:	the proven ability of the school to continue improving based on its self-evaluation and what the school has accomplished so far and on the quality of its systems to maintain improvement.
Leadership and management:	the contribution of all the staff with responsibilities, not just the governors and headteacher, to identifying priorities, directing and motivating staff and running the school.
Learning:	how well pupils acquire knowledge, develop their understanding, learn and practise skills and are developing their competence as learners.
Overall effectiveness:	inspectors form a judgement on a school's overall effectiveness based on the findings from their inspection of the school.
Progress:	the rate at which pupils are learning in lessons and over longer periods of time. It is often measured by comparing the pupils' attainment at the end of a key stage with their attainment when they started.
Safety	how safe pupils are in school, including in lessons, and their understanding of risks. Pupils' freedom from bullying and harassment. How well the school promotes safety, for example, e-learning.

Glossary

ADD	Attention Deficit Disorder
ADHD	Attention Deficit and Hyperactivity Disorder
AfL	Assessment for Learning
AHT	Assistant Head Teacher
APP	Assessment Pupil Progress
AST	Advanced Skills Teacher
AT	Attainment Target
AWPU	Age Weighted Pupil Unit
BLT	Buckinghamshire Learning Trust
CAF	Common Assessment Framework
CDT	Curriculum Development Teacher
CFR	Consistent Financial Reporting
CFBT	Centre for British Teacher
CIP	Child Initiated Play
CP	Child Protection
CoG	Chair of Governors
CPR	Child Protection Register
CRB	Criminal Records Bureau
CYPP	Children & Young Peoples Plan
CPD	Continuing Professional Development
DCYP	Directorate Children and Young People
DDA	Disability Discrimination Act
DfE	Department of Education
DfES	Department of Education & Skills (now DfE)
DHT	Deputy Head Teacher
DPA	Data Protection Act
D&T	Design & Technology
ESOL	English as a Second or other Language
EAL	English as Additional Language
EBD	Emotional & Behavioural Difficulties
ECAR	Every Child A Reader
ECAT	Every Child A Talker
ECAW	Every Child A Writer
ECM	Every Child Matters
EP	Educational Psychologist
ESAEL	Early Stages on Acquiring English Language
EWO	Education Welfare Officer
EY	Early Years
EYFS	Early Years Foundation Stage
FFT	Fischer Family Trust
FLP	Family Learning Programme
FS	Foundation Stage
FTE	Full Time Equivalent
G&T	Gifted & Talented

GB	Governing Body
H & S	Health & Safety
HLTA	Higher Level Teaching Assistant
HMCI	Her Majesty's Chief Inspector
HMI	Her Majesty's Inspectorate
HT	Head Teacher
HQ SCE	Headquarters Service Children's Education
IA	Inspector Advisor
IAP	Individual Action Plan
ICT	Information & Communications Technology
IT	Information Technology
IEP	Individual Education Plan (For Special Educational Needs)
ISDT	Inclusion Support and Development Team Teacher
ITSP	Individual Targeted Support Plan
IWB	Interactive White Board
KS1	Key Stage 1 (age 5-7)
KS2	Key Stage 2 (age 8-11)
KS3	Key Stage 3 (age 12-14)
LSA	Learning Support Assistant
LCSB	Local Child Safeguarding Board
LEC	Local Employed Civilian
MA	Management Allowance
MASO	MOD Assessment of Suitability Overseas
MFL	Modern Foreign Language
NC	National Curriculum
NCTs	National Curriculum Tests
NGA	National Governors Association
NGC	National Governors Council
NOR	Number on Roll
NPQH	National Professional Qualification Headship
NQT	Newly Qualified Teacher
NST	Nepali Specialist Teachers
OFSTED	Office of Standards in Education
PE	Physical Education
PM	Performance Manager
PPA time	Planning, Preparation and Assessment time
PTR	Pupil/Teacher Ratio
QTS	Qualified Teacher Status
R & R	Recruitment & Retention
RCQM	Reviewer Competence Quality Mark
RE	Religious Education
SA+	School Action Plus
SCE	Service Children Education
SEAL	Social & Emotional Aspects of Learning
SEF	Self Evaluation Form
SENCO	Special Educational Needs Coordinator

SEN	Special Educational Needs
SIP	School Improvement Policy
SLA	Service Level Agreement
SLT	Senior Leadership Team
SpLD	Specific Learning Difficulties
SSW	Senior Social Worker
STPDC	School Teachers Pay & Conditions Document
TA	Teaching Assistant
TES	Times Educational Supplement
TL	Team Leader
TLR	Teaching and Learning Responsibility
UfC	University for Children
UKBT / C	UK Based Teacher / Civilian
UPN	Unique Pupil Number
VLE	Virtual Learning Environment